

## KING COUNTY DIRECTORS ASSOCIATION (KCDA)

*KCDA Presentation to the Capital  
Projects Advisory Review Board  
September 10, 2009*

## WHAT IS KCDA?

- A Cooperative owned by the School Districts
- Operates under same legal requirements as a School District
- Able to perform all procurements that a school district would perform

## PRESENTER:

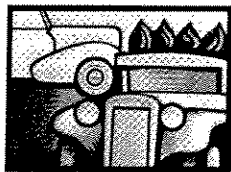
Jim Borrow – Executive Director

## BENEFITS OF KCDA

- KCDA bids and awards contracts following all applicable laws & rules
- Volume pricing – saves money
- Saves time & effort - no need to duplicate bids already awarded

## KCDA HISTORY

- Started in 1938 by 7 school districts in King County



## KCDA AUTHORIZING STATUTES

- RCW 28A.320.080(3) – 1943
- RCW 39.34 Inter-local Cooperation Act

### KCDA FINANCIAL STRUCTURE

- 501(c)(3) Non-profit status
- Not directly funded by another agency budget
- No membership fees, all revenue from service fees on each transaction

### KCDA PROCUREMENT PROCESS

- 100+ Invitations to Bid per year
- Advertised in DJC, KCDA website, mailed to registered vendors
- All bids are sealed-bid

### KCDA OVERSIGHT

- Governed by a Board consisting of elected School Board members from King County
- Audited annually by the State Auditor's Office

### KCDA CONTRACTS

- Supply Contracts – 35% of purchase volume
- Capital Item Procurement Contracts – 65%

### SERVICES PROVIDED BY KCDA

- Public Procurement Contracting Agency
- Central Warehouse for School Districts and Public Agencies

### NATIONAL CONTRACTS THROUGH PARTICIPATION IN AEPA

- AEPA (Association of Educational Purchasing Agencies)
- Education co-ops from 22 states
- Joint specifications
- Separate bids – advertised in each state

## KCDA AND JOC

- KCDA issued RFP on behalf of member school districts (WA)
- Followed all JOC RFP procedures
- Advertised in papers of record in all Washington counties

## SUMMARY

- KCDA was established to perform joint procurements for members (School Districts)
- KCDA is authorized under the ICA (RCW 39.34) to perform all procurements that it's members can perform

## JOC CONTRACTS FACILITATED BY KCDA

- Four contracts awarded by school districts
- Total value \$1,170,000
- KCDA RFP expired 8/31/09

## QUESTIONS?



## KCDA CAPITAL ITEM PROCEDURES

- Factory Authorized Installation
- Use Public Works process
  - Payment & Performance Bonds
  - Intents to pay Prevailing Wages
  - Affidavits of wages paid
  - Retainage held
- RS Means costing

## THANK YOU

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